



**DR. PILLAI GLOBAL ACADEMY**  
*local actions...global options*  
New Panvel

## **ADMISSIONS POLICY**



Revised: March 2021

Dr. Pillai Global Academy, New Panvel welcomes all those who have the desire and the inclination to pursue an international curriculum of the Cambridge Assessment International Education (CAIE) and the International Baccalaureate Programme (IB), irrespective of caste, creed or language. Keeping in mind our vision 'Local Actions and Global Options', these curricula are open to all students through Early Years, Primary, Secondary, IBDP, AS Level and A Level. Salient features of the respective boards are embodied in our curricula that provide the requirements that need to be fulfilled by students as they move from one level to another.

Dr. Pillai Global Academy has a flexible admissions policy: we accept applications for admission throughout the year, which are then reviewed thoroughly, and based on academic competence level of the student and the availability of a vacancy; a student may be admitted to the school at any time during an academic year.

Students aspiring to enrol in our school for an international education delivered with English as the medium of instruction often do not have the required proficiency in the English language, as it is not their mother-tongue. Such students are given support through our ELS (English Learning Support) Program.

**Admission Procedure: visit our website - [www.dpgapanvel.ac.in](http://www.dpgapanvel.ac.in)**

## ADMISSION TO 'EARLY YEARS'

### **Eligibility:**

A child seeking admission to Early Years Lower should have completed 3 years of age.

SR	Grade	Min Age req	As on date	Valid From
1	Nursery	3+	31 <sup>st</sup> December	2021-2022
2	Grade 1	6+	31 <sup>st</sup> December	2021-2022

Only for the Academic Year 2021-2022

Sr	Grade	Age Limit
1	Nursery (EYL)	1 <sup>st</sup> October 2017 – 31 <sup>st</sup> December 2018
2	LKG (EYM)	1 <sup>st</sup> October 2016 – 31 <sup>st</sup> December 2017
3	Grade 1	1 <sup>st</sup> October 2014 – 31 <sup>st</sup> December 2015

### **Admission Process:**

An interaction with the parents is undertaken to understand their requirements and aspirations with regard to the education of their child. Thereafter, the process involves an interaction with the child, where he/she must demonstrate a behavioural development appropriate to his age. If needed, the school counsellor's opinion is sought.

## ADMISSION TO PRIMARY & SECONDARY PROGRAMMES

### **Primary Programme:**

The Cambridge Primary Programme at Dr. Pillai Global Academy comprises Early Years Upper to Grade 5.

### **Eligibility:**

A student seeking admission to Cambridge Primary Programme should be between 5 and 11 years of age.

### **Secondary 1 Programme (Checkpoint):**

The Cambridge Secondary 1 Programme at Dr. Pillai Global Academy comprises Grade 6 to Grade 8.

### **Eligibility:**

A student seeking admission to Cambridge Secondary 1 Programme should be between 11 and 14 years.

### **Secondary 2 Programme (IGCSE):**

The Cambridge Secondary 2 Programme at Dr. Pillai Global Academy comprises Grades 9 and 10.

### **Eligibility:**

A student seeking admission to Cambridge Secondary 2 Programme should be between 14 and 16 years of age.

### **Important**

Kindly note that seeking admission into Early Years/ Primary Years/ Secondary 1/ Secondary 2 does not guarantee admission into the subsequent parts declared under Mah. VII of 2014 for admission into Primary Years/ Secondary 1/ Secondary 2/ IBDP/ A Levels and the management reserves the right to deny admission to the subsequent programmes based on suitable grounds.

Following are the some of the reasons the school management can deny admission into subsequent parts.

1. Repeated violation of the school code of conduct by the student
2. Violation of rules laid down by the school for conduct by parents or student
3. Determination by the school principal that further studies in the same board would not be in the best interest of the student
4. Frequent default in payment of fees
5. Other grounds maybe notified from time to time



## **ADMISSION PROCESS FOR PRIMARY AND SECONDARY PROGRAMMES:**

An interaction with the student is carried out. To ensure the correct placement of the student and to identify any special needs, the interaction is accompanied by an assessment of the applicant's logical and linguistic ability. This assessment is based on the basic objectives laid down by the CAIE and the IB. If the student is unable to clear this test, the parents are advised to take admission in a lower grade so as to enable the student to attain the requirements of that particular grade and then move ahead.

Similar to Early Years, if there is a concern that the student may have any educational, emotional or behavioural problem, the school counsellor is involved in the admission process.

## **ADMISSION TO THE HIGHER SECONDARY PROGRAMME**

External criteria (laid by the CAIE) and internal criteria laid by the school govern this process.

### **Cambridge Advanced (AS and A Level)**

#### **Eligibility:**

Students seeking admission to the AS programme should have completed the IGCSE programme/ SSC/CBSE/ICSE Grade 10 successfully.

A student seeking admission to Cambridge Advanced Programme should be between 16 and 19 years of age.

## **ADMISSION PROCESS:**

Students seeking admission to the AS Level appear for an entrance test, which evaluates their proficiency in English and Mathematics (for all candidates) and Science (for those who wish to pursue the science stream). This test throws light upon the strengths and weaknesses of the students' academic profile, especially for the students coming from state and national boards and provides the basis for counselling the student with his/her choice of subjects, **keeping in mind, both the aspirations and abilities of the student.**

## **INTERNATIONAL BACCALAUREATE DIPLOMA PROGRAMME (IBDP):**

Students seeking admission into the IB Diploma Programme appear for an entrance test. This test evaluates the student in two specific areas, namely English and Mathematical skills, and shows the areas where special attention is needed. Thereafter, an interaction with the student is arranged to gauge the commitment of the applicant to pursue the Diploma Programme.

Supported by this information, the Principal, the DP coordinator, the school counsellor (and the subject teachers as required) counsel and guide the student in the process of selecting the subjects. While doing so, care is taken to understand the student's career aspirations, his/her ability and aptitude and other factors like motivation, self-discipline and perseverance. The student and his/her family are also informed about the details of the Diploma Programme.

An induction programme conducted during the first two weeks of the programme provides the student a clearer idea of the DP curriculum structure, individual subject requirements, and skills required. This helps the students to select the appropriate subjects.

### **Induction Programme:**

All students joining the IBDP at Dr. Pillai Global Academy go through an induction programme.

### **Background:**

Students taking admission in the Diploma Programme at Dr. Pillai Global Academy, New Panvel come from various state boards, national and international boards with varying skills and abilities.

### **Programme Structure:**

Before the start of the IBDP, it is ensured that the students are adequately prepared to meet the expectations of this rigorous course.

The induction programme intends to introduce subject specific and critical thinking skills to the students.

Based upon the specific requirements identified during the admissions process, the Induction Programme also seeks to enhance the competence level of the student in these areas.

## CHILDREN WITH SPECIAL NEEDS

Dr. Pillai Global Academy believes that students and learners are at the centre of the educational process and that they come with their own learning styles, strengths and challenges. We believe in learner variability and we do not discriminate students and exclude them on the grounds of strengths, challenges, age, social status, economic status, language, gender, race, ethnicity or sexuality. We also recognize differences and challenges in learner based on reading, writing and mathematics; social, emotional and behavioural differences; mental health and psychological well-being; speech, language and communication challenges; vision and hearing problems; giftedness; physical and medical/illness.

According to management policy and also understanding our strengths and resources available, we can accommodate and admit students with the above-mentioned challenges ranging from mild to moderate levels. Dr. Pillai Global Academy believes in an inclusive education. Students with special needs falling within the range mentioned above are given admission, provided infrastructure and our faculty are available to help them in the best way possible.

A brief psychological history questionnaire is filled during the admission process for better understanding of the learner. We believe that early diagnosis and timely and appropriate intervention can go a long way in helping a child succeed in her/his educational as well as personal life. The school has a counsellor who helps children to deal with social, emotional and behavioural problems. Issues related to mild to moderate academic and learning difficulties are also handled by the professional along with a team of teachers. The counsellor works and networks with other professionals in the field for referrals and interventions whenever required. If required, students are referred to a mental health clinic for assessment and further specialized treatments. In school, the teachers help students through special coaching arrangements based on interventions, planned and decided, that assist in integrating them into the desirable class environment.

The counsellor and other visiting psychologists also conduct professional development workshops for all the teachers in the institution, sensitizing them and also enabling them to deal with students having such disabilities.





**Note: All information provided will be strictly confidential and will only be used as a preventive measure for early intervention and rehabilitation.**

**A. General Information**

Child's name:

Male  Female

Child's date of birth:

Age & Grade:

**B. Parents/Legal Guardians**

Name:

Relationship:

Biological  Adoptive  Divorced  Single Parent  Step-parent

Grandparent

**C. School History**

List the preschools, kindergartens, and schools your child has attended.

Name of the School	Years Attended	Grades

Was there any problem the child faced in any of the previous schools?

Have you noticed any behavioural/ academic/ emotional/ psychological problem in any of the previous schools or at home? If yes, please mention the details.

Has your child undergone any kind of psychological assessments previously?

	<b>Date</b>	<b>Name of Doctor/ Psychologist/ Agency</b>	<b>Follow-up</b>
Psychological Assessment			
Speech and Language			
Occupational Therapy			
Physiotherapy			
Audiology (hearing)			
Vision			
Other:			

*\*\*please attach any available reports of previous assessments to this questionnaire. \*\**

**C. Child's Developmental and Medical History in Early development**

Do you have or have you had any concerns related to your child's development for example delayed milestones?

Has your child lost any skills he or she used to be able to do?

Additional information that you feel may help us better understand your child (e.g., additional school history):

Name of person filling out this form:

Signature:

Date:

## BIBLIOGRAPHY

[https://resources.ibo.org/dp/resource/11162-49224/?c=6f86e31e'](https://resources.ibo.org/dp/resource/11162-49224/?c=6f86e31e)